

DATE: May 20th, 2023

Present:

- Gord Brewerton - R.M. of Meeting Lake (Chair)
- Bruce Chatterson - Member at Large
- Denise Staver - R.M. of Spiritwood
- Mandy Van Nortwick - R.M. of Douglas (Secretary)
- Karen Kramer - R.M. of Spiritwood (Treasurer)
- Lloyd Hilderbrandt – Member at Large
- Dave Staver - Park Manager

Not Present:

- Ferryn Slater - R.M. of Round Hill
- Caroline Debussac - Member at Large
- Brandy Swystyn - Administrator

1. Gord called the meeting to Order - 10:02am

Approval of Agenda

2. Additions or Deletions –

- a. Lloyd Hildebrandt wants to request DOH to add the COVE to the big green sign.
- b. Gord - Water to South Shore

3. Mandy motioned to approve the agenda, seconded by Lloyd, motion carried.

Minutes from Last Meeting

4. Additions or Deletions - Nothing to add at this time.

5. Approve minutes - Mandy made a motion to approve minutes from the last meeting, seconded by Bruce, motion carried.

Correspondents

6. Denise - someone wanted to know if we can put a baby swing on the play set. Mandy has a spare one to take to the gate house for public use upon request.

7. Bruce has emailed Delco asking to donate some of the cost back to the park as a non profit - haven't heard back yet (holding a bill until we hear).

Chairman's Report – Gord

7. We have signed a contract with Loraas for \$65 a tip, instead of \$165 we were paying TJ's. This will be a huge savings for the park.
8. Bruce and Gord last Sunday met with Darin Ulmer for a contract - \$7,000 per hook up + monthly fee supplying water to South Shore.
9. New Board Members - think about new people to add as we have a few spots left to fill.

Managers Report - Dave Staver

10. Gas delivered, water and power has been turned on.
11. Metal bins coming this week cost \$150 per bin but we do get money for all the scrap we put in the bin.
12. Travel club from Spiritwood came and we sent \$1000 from the park and additional \$500 from outside donors. They came and did some clean up around the park for the donations.
13. Gravel has been added to some roads where needed.
14. Gas tank inspection due this year (every 2 years) lined up to be done.
15. Signage and painting for the park is in the works - signs ordered and painting started.
16. Plumbing in water heaters has been gone through and repaired.
17. Card reader at front gate - Creative doors coming to look as there is no power going from the box to the card reader for the white key cards to open the gate.
18. Wants to get number labels for the Elites - no placards right now - Bruce looking into getting the placards made.

Treasurer's Report – Karen Kramer

ACCOUNTS

ACCOUNTS RECEIVABLE 2023

Seasonal camping: 3 /56 left to pay

Cabin Leases: 1 /134 left to pay

Storage: 11/48 payed

19. Bruce moves the treasurer's report, seconded by Lloyd, carried.

Darlene Scott - COA

- a. Small spickett added to WTP for people to fill their smaller jugs but at this time this is not feasible. To install a meter and bill for this service throughout the winter is not financially feasible for the park at any time.
- b. Karen will go to the COA meeting tomorrow at 7pm.
- c. Thank you to Darlene for stepping up for the association with all of her knowledge and years experience throughout the park board and all of the cabin associations updates - this will help us all work together and communicate transparently as a collective park.

New Business:

20. Presentation by Darlene Scott (COA) - see above.
21. Water Treatment Plant Operator contract, Upgrades to Operator Permit and Back-Up - Barry has provided a contract until the end of June - he is registered to pass his final certification and then he will have another contract made up. Barry Kramer will fill in while Barry Kulyk is away at training.
22. Canada Day and August Long Weekend Plans - Fireworks are already ordered and paid for and grant received. Kim Golden and Dave have been organizing the bunnock tournament for Canada Day.
 - a. Mandy to get liquor permit, beer ordered, touch base with bouncy castle lady, see if some sponsors can cover some of the costs. Maybe do a 50/50 again. Darlene to find a couple volunteers from the COA to help plan canada events as

well as the board committee of Mandy, Ferryn, Caroline and Gord.

23. Admin Assistant / Bookkeeper Role - Denise and Karen to go through the job description and see what needs to be a paid role, a volunteer role, things we can add to Brandy's role or make another admin position for.

Old Business:

24. WTP Update - See above contract discussion.
25. Revenue Generating Ideas - Ongoing.

In Camera Session - Board Only

Adjourn - 11:47am

Minutes read and approved by the following people from Meeting Lake Regional Park Authority:


Signature:

Please print name and Board Designation:


Signature:

Please print name and Board Designation: