

Meeting Lake Regional Park Authority

Meeting Agenda

April 9th 2022

Present:

- Bruce Chatterson – R.M. of Round Hill
- Gord Brewerton – R.M. of Meeting Lake
- Denise Staver – R.M. of Spiritwood
- Karen Kramer – R.M. of Spiritwood
- Jim Allchurch – R.M. of Meeting Lake

Not Present:

- Boyd Kowalczyk – R.M. of Round Hill
- Wade Lafreniere – R.M. Douglas
- Mandy Dyck – R.M. of Douglas

Call to Order – Bruce called the meeting to order at 9:39 am April 9, 2022

Approval of Agenda –

Additions or Deletions -

1. Nothing at this time to add or delete.
2. Bruce made a motion to approve the agenda, Denise seconded, carried.

Minutes from Last Meeting –

3. Business arising from the minutes – nothing to add or change

Correspondence -

4. Business arising from correspondence - Lloyd Hilderbrandt from Sub 5 has put his name forward to be on the board .
5. Cathy Beland Seasonal has put her name forward to be on the board.

Chairman's Report –

6. I have tried to stay as involved in the WTP as possible. Thanks to Dave and Barry things

here have continued to roll along. We continue to get closer, but have a few more hurdles to jump over.

7. There was a water leak that was isolated between a cabin and a curb stop. I contacted the owner and she said that she would come out to check on her cabin. We managed to turn to curb stop off and that stopped the flow of water to the cabin, stopping the leak.
8. We have had a few people reaching out about the melt, as it sits right now we seem to be lucky and we will get the slow melt that we are looking for. The frost is coming out of the ground as well which should allow some of the water to get soaked up.
9. I sent out the newsletter, I hope everyone got a chance to read it.

Managers Report – Manager Monthly Recap – March

Look into purchasing firewood for the park. (Determine if required)

- Syntreks Technologies for Wifi & internet for WTP (WIFI plate broke by Office) Bob has some equipment at their office
- Started Interviewing staff to hire for Park , contacted all staff possibly returning. Terra should return May 5
- Dog Waste Stations compare prices very expensive, still looking into other options
- Floating buoys for swimming area – priced out Dave to pick up within Mgr Limit
- Swimming Instructor contacted she sent a booklet explaining details and for booking students
- Water main break Apr 4, 22, located and isolated on Apr 5, 22, the break is at Cabin S2 L36 (Bruce calling her)ow-
- Coordinate contractor at WTP
- Plowed snow at WTP, the road, and areas in the park.
- Called Sask Power Poles for Sub 5 - Brian Bird , possible April 18, 2022, Dave follow up

THINGS To Discuss

Equipment needed: (Once Boat Storage out will re-evaluate needs)

- Truck needs new starter, will order and install at park
- Whipper Snipper needs replacing
- 2 inch water pump (re: Bruce)
- New Ride on mower will be needed possible next year
- Should we purchase another golf cart? Once Spiritwood golf course determine price.

Treasurer's Report – Accounts Receivable 2021

Outstanding cabins Berm fees - 1 cabin owners payment plans

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Accounts Receivable 2022

Seasonal Campers- Statements going out this week for remaining payments
14 seasonals balance as of April 5, 2022

Cabin Owner - Leases - Statement with late payment fees going out this week
8/132 left to pay in full

Bank – Update signing authorities have been completed, Mastercards have been canceled
For Jim Cleghorn/Bob Scott, New cards have been ordered for Karen Kramer/ Dave Staver
\$1,000 limits

McClelland Bebuschere CPA – Brandy/ Denise investigating their request for required
documents. We are sending items daily for required supporting documents.

MOTION

To Pay Heat Tech Invoice #3319 in the amount \$48,554.04, Progress Payment.

Motion made by: Denise Staver – Treasurer, Seconded by Bruce Chatterson – Chairperson
Carried

BUDGET 2022

-report comparison 2020/2021

Sask Power Poles Sub 5

Signed contract has been received by Sask Power, to be completed spring

Celebrate Canada 2022 grant

Has been submitted

Capital Project Summary & Grant Status

Gate, Flooring, Electronics Upgrade, Power Poles, etc
2022 Projects

New Business

10. Budget - Denise made motion to approve budget for 2022, seconded by Gord Brewerton, carried.
11. Seasonal Lot update
12. Dock spots for rent – possible 6 docks , with 2 boats per docks
13. Barry K contract/wtp updates – Barry to provide, update on new water plant monthly, invoices monthly, provide certificate, plant should be up in running in 4 weeks.
14. Concession Lease- Signed and discussed with Sandy & Tammy deposit made.
15. Manager Contract and Start date
 - a. **Motion** - Gord Brewerton made motion Dave Staver to Start April 1, 2022, 2nd by Jim Allchurch, carried.
16. AGM – Possible date May 28th, Bruce to confirm

Old Business

17. Water Service agreement
18. Special lease
19. WTP update
20. Sound system
21. Tender for Concession
22. Sub 5 Parking/Road
23. Floating Dock – Jim offered a trailer for Dave to call & pick up once snow is gone.
24. Sub 5 Property line

Next meeting will be held at WTP at Meeting Lake Regional Park May 14, 2022 , 9:30. To Be Confirmed.

Adjourn meeting

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Minutes read and approved by the following people from Meeting Lake Regional Park Authority:

Signature:

Please print name and Board Designation:

Signature:

Please print name and Board Designation: